

College Pathways & Cottage School Program
Joint School Accountability Committee
September 30, 2010 meeting Minutes

Facilitator: Peter Hilts
Attendees: Becky Van Vleet Ruth Kozyra Kathy Butler
Mary Perez Michelle Butler Rebecca Sherman

Open issues:

1. Merging SAC's: Discussion about merging the two SAC's, College Pathways and the Cottage School Program (CP-CSP SAC). Consensus was reached to merge the two committees. Peter Hilts will take this information to the School Board.
2. Bylaws: A version of combined Bylaws was reviewed by the committee. The Bylaws were approved by consensus.
3. Officer Election: The following individuals were elected as Officers of the CP-CSP SAC:
Michelle Butler – Chair Rebecca Sherman – Secretary
Kathy Butler – Co-Chair
4. DAC Representative: Peter Hilts offered to be the DAC Representative for this year and it was agreed. It was suggested that the DAC Representative for next year be picked at the end of the 2010-2011 school year so that they can participate in DAC training at the beginning of the 2011-12 school year.
5. Advisory Roles:
 - a. Site Plan: The Site Plans for both CP and CSP were distributed. It was agreed that the Site Plans continue to remain separate for each program. Peter Hilts will update the Site Plans and email them to the committee members for preparation of the next SAC meeting. The Principals will present more information on the Site Plans at the next meeting and there will be more time for discussion.
 - b. Academic Performance: Academic performance was briefly discussed. College Pathways year one CSAP data was limited based on a small student testing population of 7 students. Forty college level students performed at 98% in PPCC classes, making a "C" or higher. It was recommended that the members think of ways to discuss academic performance within both programs.
 - c. Budget: The merging of the CP and CSP budgets was mentioned. It was pointed out that financial information is posted on the TCA website. Starting next year, the state will require that all spending be posted. Peter Hilts passed out a budget worksheet to allow the committee members an opportunity to think about how they would budget; not only spending recommendations for this year, but for next year's budget.
 - d. School Safety: Carpool remains one of the main safety concerns. Both Becky Van Vleet and Mary Perez acknowledged that it is a work in progress to ensure that it is safe and efficient. The committee members will continue to be thinking and discussing school safety issues as they come up during the year.

New business:

1. School spirit wear: Peter Hilts prepared some examples of CP spirit wear. Discussion focused on t-shirts and hoodies. Determining the cost that families would be willing to pay, whether these would be used as a fundraiser or a direct buy for the families will affect the costs. Peter Hilts will continue to prepare information for future meetings.
2. Meeting Schedules: It was agreed that the SAC meetings would be best if they were scheduled the Thursday before the DAC meeting. It was agreed that the next two meetings would be on Thursday, October 21 and Thursday, November 18 at 6:30 at TCA East. Becky Van Vleet wondered if future meetings could be scheduled after school, around 4:00. Mary Perez expressed concern that the Community Representative would have difficulty making that timeframe. After discussion, the idea was left open for future consideration.
3. Co-Curricular Activities: This topic will be brought back at the next meeting for discussion.

Meeting adjourned at 8:00pm. Next meeting: Thursday, October 21 @ 6:30pm, TCA East, Room 220.